

EDUC B-EDUCATIONAL ADMIN (EDB)

EDB 500 Multicult Ed in US Classroom 3 Credit Hours

The theoretical concepts from the history of education, educational research, and the social sciences will form a base for studying educational trends, issues, and reforms in our society of diverse origins and outlooks. Topics for discussion may include: issues in reform movements; social, economic, pedagogical, and ethical problems related to education; and problems and prospects in international educational competition. The focus will be on institutional problems and processes related to quality education for pupils in our multicultural society.

Restriction(s):

Can enroll if Class is Post-baccalaureate Cert only or Graduate

EDB 501 Leadership and Administration 3 Credit Hours

An overview and examination of the background and current practices and applications associated with substantive leadership and futures-oriented management of a variety of public service and nonprofit organizations. The course will provide an overview of educational administration and cover basic issues facing school administrators.

Restriction(s):

Can enroll if Class is Graduate

EDB 502 School and Community Relations 3 Credit Hours

Examines interactions of schools and their communities: citizens' role/involvement in governance of education, internal and external communication concepts and practices, politics of education, community power and pressure groups, and organizational culture and climate.

Restriction(s):

Can enroll if Level is Rackham or Graduate

Can enroll if Degree is Education Specialist, MA in Educational Leadership, Doctor of Education

EDB 503 Reading Programs: K-12 3 Credit Hours

Overview of K-12 reading programs. Examines district, building, and classroom models, program development, implementation, and assessment/evaluation. Analysis of supervisory roles and leadership alternatives. Writing and technology connections will be explored.

Prerequisite(s): EDA 419 or EDD 419 or EDA 519 or EDD 519

Restriction(s):

Can enroll if Class is Post-baccalaureate Cert only or Post-baccalaureate NCFD or Graduate

EDB 505 Intro to Educ Administration 3 Credit Hours

The course will provide an overview of educational administration and cover basic issues facing school administrators. It provides an introduction to the role of the school leader in contemporary educational programs and services. Students will examine opportunities in school administration and begin to develop a knowledge base for leadership in a variety of educational settings.

Restriction(s):

Can enroll if Class is Post-baccalaureate Cert only or Graduate

EDB 507 Strategic Comm for Admin 3 Credit Hours

This Internet course addresses three levels of administrative communications - individual, group and organization - and examines the concepts and skills needed to be an effective communicator. Students will develop applications emphasizing goal-oriented communications and making strategic choices in content, structure, style and delivery. An emphasis is given to the design and best use of computer technologies such as Word and PowerPoint applications. The course also covers basic ethical and legal issues of work-place communications.

Restriction(s):

Can enroll if Class is Graduate

EDB 521 Current Issues in Early Ed 2 Credit Hours

Examines the expanding field of early childhood in order to understand major issues which are shaping the development and support of early education and child care programs. Designed for present and future teachers, administrators, and other workers in the field of early childhood, and for the general public who must participate in major pending decisions relating to such questions as proposed changes in state licensing, teacher certification, and funding sources.

Restriction(s):

Can enroll if Class is Graduate

EDB 522 Lead Advoc Admin Early Child 3 Credit Hours

This course promotes the role of the early childhood educator as a leader and advocator for young children and families. It is designed for present and future teachers, administrators and other professionals who participate in decisions relating to public policy legislation, state licensing, teacher certification, funding resources, parental involvement and other issues affecting young children and families.

Prerequisite(s): EDC 240

Restriction(s):

Can enroll if Class is Post-baccalaureate Cert only or Graduate

Can enroll if Level is Rackham or Graduate

EDB 523 School Law 3 Credit Hours

This class will focus on important legal and regulatory issues related to public, education, and nonprofit organizations. It will consider the various court and administrative decisions which affect these. Numerous case situations will be used to facilitate the student's learning.

Restriction(s):

Can enroll if Level is Rackham or Graduate

EDB 524 Site-Based Management 2 Credit Hours

Site-based management in organizations is an evolving type of organizational improvement effort. Shared planning and participative decision-making are other related vehicles for enabling local organizational units to plan and execute their own processes, goals, and outcomes. An examination of the policies, practices, evolving research, impediments, and promoters of site-based management will be reviewed, along with case studies of success stories.

Restriction(s):

Can enroll if Level is Rackham or Graduate

EDB 540 School Budgeting and Finance 3 Credit Hours

Basic principles and actual practices of financial administration and accounting for state/local governments, public school systems, and nonprofit organizations, particularly budgeting and financial reporting within the context of other organizational processes and political demands and/or requirements. As one of the required seminars for the Educational Administration Certification, the case method will be employed to illustrate issues and problems of school financial administration.

Restriction(s):

Can enroll if Class is Post-baccalaureate Cert only or Graduate

EDB 560 Admin of Human Resources 3 Credit Hours

This seminar will examine human resource administration activities in public, educational and nonprofit settings. Issues such as recruiting, selection, planning, performance appraisal, contracting and collective bargaining will be related to the overall administrative activities. Emphasis will be placed on the connections between human resource issues in public, education, and nonprofit organizations.

Restriction(s):

Can enroll if Class is Graduate

EDB 561 Organizational Dev and Theory 3 Credit Hours

Students will learn how organizations are structured and shaped, know what features of organizations vary and the parameters on which they vary, and be able to analyze, synthesize, and apply concepts to reduce organizational uncertainty, and to improve and regulate organization behaviors and outcomes. Attention will also focus on top down and participatory administration in organizations, and change in public, educational, and nonprofit organizations and agencies.

Restriction(s):

Can enroll if Class is Graduate

EDB 562 Labor Relat in School Settings 3 Credit Hours

The seminar will consider the impact of collective bargaining on traditional human resource administration in public, education, and nonprofit settings. It also will focus on developing an initial competency in the various activities associated with collective bargaining situations.

Prerequisite(s): PADM 560 or EDB 560

Restriction(s):

Can enroll if Class is Post-baccalaureate Cert only or Graduate

EDB 580 Info Sys and Stats for Admin 3 Credit Hours

This course will introduce MPA students to descriptive and basic inferential statistics. Participants will use microcomputers and software to perform elementary statistical analyses and to prepare presentation quality reports and graphics, making use of statistical information.

Restriction(s):

Can enroll if Class is Graduate

Cannot enroll if Level is

EDB 581 Strategic Plng/Needs Assess 3 Credit Hours

This course develops the strategic planning and needs assessment competencies of participants. Emphasized in the course is the "cascade" process of information gathering involving interviewing, focus groups, and surveys as applied in strategic planning.

Restriction(s):

Can enroll if Class is Graduate

EDB 582 Policy Analysis & Development 3 Credit Hours

Policy formulation involves two different activities: 1) identifying and assessing alternative courses of action, i.e., deciding what, if anything, needs to be done about a problem; and 2) developing the policy, regulation or law that will carry an agreement in principle into effect. Both aspects of policy development will be covered in the course. (W, AY).

Restriction(s):

Cannot enroll if Class is

Can enroll if Level is Graduate

EDB 583 Program Evaluation 3 Credit Hours

This class will examine procedures for evaluating programs in public, education and nonprofit settings. The concern will be to examine the various techniques available to determine whether a program is doing what it was intended to do. Students will utilize various techniques in examining a variety of case situations. (W, AY).

Restriction(s):

Can enroll if Class is Graduate

EDB 586 Curriculum Delib and Develop 3 Credit Hours

Study of teaching, learning, evaluation, and outcomes of education in relation to curriculum study and development. Focus on policy issues, utilization of research and current effective practices related to the successful articulation and implementation of curricula.

Restriction(s):

Can enroll if Class is Post-baccalaureate Cert only or Graduate

EDB 650 Assessment Seminar 1 to 3 Credit Hours

This class will focus on assessing the performance of individuals in administrative settings. There will be a variety of exercises which will provide an assessment of the students with regard to different administrative circumstances. Students will also evaluate their career plans and situation.

Restriction(s):

Can enroll if Class is Post-baccalaureate Cert only or Graduate

Can enroll if College is Education, Health, and Human Services

EDB 700 Multicult Educ in U.S. Classrm 3 Credit Hours

The theoretical concepts from the history of education, educational research, and the social sciences will form a base for studying educational trends, issues, and reforms in our society of diverse origins and outlooks. Topics for discussion may include: issues in reform movements; social, economic, pedagogical, and ethical problems related to education; and problems and prospects in international educational competition. The focus will be on institutional problems and processes related to quality education for pupils in our multicultural society.

Restriction(s):

Can enroll if Class is Specialist or Doctorate

EDB 701 Leadership and Administration 3 Credit Hours

An overview and examination of the background and current practices and applications associated with substantive leadership and futures-oriented management of a variety of public service and nonprofit organizations. The course will provide an overview of educational administration and cover basic issues facing school administrators.

Restriction(s):

Can enroll if Class is Specialist or Doctorate

Can enroll if College is Education, Health, and Human Services

EDB 702 School and Community Relations 3 Credit Hours

Examines interactions of schools and their communities: citizens' role/involvement in governance of education, internal and external communication concepts and practices, politics of education, community power and pressure groups, and organizational culture and climate.

Restriction(s):

Can enroll if Class is Specialist or Doctorate

EDB 705 Intro to Educ Administration 3 Credit Hours

The course will provide an overview of educational administration and cover basic issues facing school administrators. It provides an introduction to the role of the school leader in contemporary educational programs and services. Students will examine opportunities in school administration and begin to develop a knowledge base for leadership in a variety of educational settings.

Restriction(s):

Can enroll if Class is Specialist or Doctorate

EDB 720 Internship 1 to 3 Credit Hours

Students who lack the necessary experience in responsible administration will be afforded the opportunity to gain the experience in an internship. The class and the number of hours will be arranged to fit the needs of the students as determined by the program coordinator.

Restriction(s):

Can enroll if Level is Rackham or Graduate
Can enroll if College is Education, Health, and Human Services

EDB 721 Central Office Internship 2 to 3 Credit Hours

Students who lack the necessary experience in central office administration will be afforded the opportunity to gain the experience in an internship. The class and the number of hours will be arranged to fit the needs of the students as determined by the program coordinator.

Corequisite(s): EDB 724

Restriction(s):

Can enroll if Class is Specialist or Doctorate

EDB 722 Seminar in Educ Leadership 3 Credit Hours

This course provides an examination of the theoretical background, current practices and applications associated with transformational leadership and futures-oriented management in a variety of educational and nonprofit organizations. The course addressed leadership theory, application, and practices to develop competencies and behaviors required of organizational leaders to lead, supervise, implement, and evaluate performance and practices in a variety of organizational settings.

Restriction(s):

Can enroll if Class is Specialist or Doctorate
Cannot enroll if Level is Undergraduate
Cannot enroll if Degree is

EDB 723 School Law 3 Credit Hours

This class will focus on important legal and regulatory issues related to public, education, and nonprofit organizations. It will consider the various court and administrative decisions which affect these. Numerous case situations will be used to facilitate the student's learning.

Restriction(s):

Can enroll if Class is Specialist or Doctorate

EDB 724 Superintendency 3 Credit Hours

This course is designed to explore the role of the public school superintendent, the challenges and conflict of the position, and the educational, political, cultural, and social influences of the superintendent. The course examines the basic functions, duties, and responsibilities facing the modern superintendent, while effectively responding to instructional leadership needs, fiscal affairs, government legislation, labor relations, and evaluation and accountability of and by the superintendent.

Corequisite(s): EDB 721

Restriction(s):

Can enroll if Class is Specialist or Doctorate

EDB 725 Leadership Ethics 3 Credit Hours

This course examines concepts and skills required by organizational leaders in ethical decision-making and professional behavior. The course will cover ethical issues that leaders encounter and will analyze means by which they can respond ethically and professionally to difficult situations. The course will explore strategies for influencing a culture of high ethical and professional standards within organizations.

Restriction(s):

Can enroll if Level is Doctorate or or Specialist or Graduate or Rackham

EDB 740 School Budgeting & Finance 3 Credit Hours

Basic principles and actual practices of financial administration and accounting for state/local governments, public school systems, and nonprofit organizations, particularly budgeting and financial reporting within the context of other organizational processes and political demands and/or requirements. As one of the required seminars for the Educational Administration Certification, the case method will be employed to illustrate issues and problems of school financial administration.

Restriction(s):

Can enroll if Class is Specialist or Doctorate

EDB 750 Assessment Seminar 1 to 3 Credit Hours

This class will focus on assessing the performance of individuals in administrative settings. There will be a variety of exercises which will provide an assessment of the students with regard to different administrative circumstances. Students will also evaluate their career plans and situation.

Restriction(s):

Can enroll if Class is Specialist or Doctorate

EDB 760 Human Resources and Labor Relations in a School Setting 3 Credit Hours

This seminar will examine human resource administration activities in public, educational and nonprofit settings. Issues such as recruiting, selection, planning, performance appraisal, contracting and collective bargaining will be related to the overall administrative activities. Emphasis will be placed on the connections between human resource issues in public, education, and nonprofit organizations. Further, the seminar will consider the impact of collective bargaining on traditional human resource administration in public, education, and nonprofit settings.

Restriction(s):

Can enroll if Class is Specialist or Doctorate

EDB 762 Labor Rel in School Setting 3 Credit Hours

The seminar will consider the impact of collective bargaining on traditional human resource administration in public, education, and nonprofit settings. It also will focus on developing an initial competency in the various activities associated with collective bargaining situations.

Restriction(s):

Can enroll if Class is Specialist or Doctorate
Can enroll if College is Education, Health, and Human Services

EDB 783 Program Evaluation 3 Credit Hours

This class will examine procedures for evaluating programs in public, education, and nonprofit settings. The concern will be to examine the various techniques available to determine whether a program is doing what it was intended to do. Students will utilize various techniques in examining a variety of case situations.

Restriction(s):

Can enroll if Class is Specialist or Doctorate

EDB 786 Curriculum Delib and Develop 3 Credit Hours

Study of teaching, learning, evaluation, and outcomes of education in relation to curriculum study and development. Focus on policy issues, utilization of research and current effective practices related to the successful articulation and implementation of curricula.

Restriction(s):

Can enroll if Class is Doctorate

EDB 807 Strategic Comm for Admin 3 Credit Hours

This Internet course addresses three levels of administrative communications - individual, group and organization - and examines the concepts and skills needed to be an effective communicator. Students will develop applications emphasizing goal-oriented communications and making strategic choices in content, structure, style and delivery. An emphasis is given to the design and best use of computer technologies such as Word and PowerPoint applications. The course also covers basic ethical and legal issues of work-place communications.

Restriction(s):

Can enroll if Class is Specialist or Doctorate

EDB 861 Organization Dev & Theory 3 Credit Hours

Students will learn how organizations are structured and shaped, know what features of organizations vary and the parameters on which they vary, and be able to analyze, synthesize, and apply concepts to reduce organizational uncertainty, and to improve and regulate organization behaviors and outcomes. Attention will also focus on top down and participatory administration in organizations, and change in public, educational, and nonprofit organizations and agencies.

Restriction(s):

Can enroll if Class is Specialist or Doctorate

EDB 881 Strategic Plng/Needs Assess 3 Credit Hours

This course develops the strategic planning and needs assessment competencies of participants. Emphasized in the course is the "cascade" process of information gathering involving interviewing, focus groups, and surveys as applied in strategic planning.

Restriction(s):

Can enroll if Class is Specialist or Doctorate

EDB 882 Policy Analysis & Development 3 Credit Hours

Policy formulation involves two different activities: 1) identifying and assessing alternative courses of action, i.e., deciding what, if anything, needs to be done about a problem; and 2) developing the policy, regulation or law that will carry an agreement in principle into effect. Both aspects of policy development will be covered in the course. (AY).

Restriction(s):

Can enroll if Class is Specialist or Doctorate

*An asterisk denotes that a course may be taken concurrently.

Frequency of Offering

The following abbreviations are used to denote the frequency of offering:

(F) fall term; (W) winter term; (S) summer term; (F, W) fall and winter terms; (YR) once a year; (AY) alternating years; (OC) offered occasionally