

# TUITION ASSESSMENT AND FEE REGULATION

Tuition and fees are subject to the approval of the Regents of the University and are subject to change at any time.

## Policies Governing Student Tuition and Fees

The Board of Regents shall determine the level of tuition and fees and a schedule of such shall be published. All other student tuition and fees shall be fixed by the Campus Fee Committee.

## Payment of Tuition and Fees

All tuition and fees are payable in accordance with regulations established by the University providing only that said regulations may not defer payment beyond the end of the term for which they are assessed.

Payment for tuition and fees may be made in full at the Student Accounts Office, or online, after registration. The laboratory and/or course fees are refundable if the course is dropped during the first two weeks of a full term, the first week of a half term or mini-term, or before the second class meeting of a less than one-month mini-term. The procedure for obtaining a refund is described in the section 'Change of Fees and Refunds.'

## Application Fees

Graduate degree-seeking applicants must submit a \$60 application fee. The application fee is nonrefundable and cannot be credited toward tuition or any other fees. When applying via the online application, the application fee can be paid by credit or debit card (Visa, MasterCard, or Discover).

Graduate non-degree or guest applications do not require a fee.

Undergraduate applicants are not charged an application fee regardless of how they apply.

Students who have paid the appropriate application fee at another campus of the University will not be assessed a second fee.

## Course Level Assessment

Undergraduate students electing Graduate course(s) will be assessed at the Graduate Tuition rate for the graduate course(s). Graduate courses are numbered 500 and above. (Effective Winter 2007)

Graduate students electing Undergraduate course(s) will be assessed at the Undergraduate Tuition rate for Undergraduate course(s). Undergraduate courses are numbered 499 and below. (Effective Fall 2006)

Please note: This tuition assessment is dependent on various factors and a change in tuition may not occur for some students.

## Dual Status Tuition and Fees: Graduate And Undergraduate

Seniors who are within six hours of completing the requirements for graduation and who have been admitted to a UM-Dearborn graduate program may, with both undergraduate and graduate advisors' approval, register simultaneously in a UM-Dearborn undergraduate unit and in a

graduate program. Tuition and fees will be assessed at the graduate program level for graduate courses and the undergraduate program level for undergraduate courses.

## Dual Enrollment Tuition and Fees: On Two Campuses Of The University

A student electing courses at UM-Dearborn and at another campus of the University, by means of a 'Guest Admission,' will pay the appropriate tuition and fees at each campus. The only exception is that the student will not be assessed tuition and fees totaling more than a full program tuition and fees at whichever campus may have the higher full program tuition and fees.

## Undergraduate Credit By Examination (CBE)

See the Special Examinations in the Policies section.

## Laboratory and/or Course Fees

Students will be assessed a laboratory or course fee if enrolled in any of the courses so designated in the *Schedule of Classes* (e.g., 'Lab fee \$50.00').

## Late Registration Assessment

A late registration assessment of up to \$45 will be assessed for anyone registering later than two weeks (one week for a half term) after the first day of classes. It should be noted that students are not ordinarily permitted to register after the first two weeks of a full term, the first week of a half term or mini-term, or after the second class meeting of a less than one-month mini-term.

In exceptional cases, a student might be permitted to enroll even after the first two weeks (and be charged a late fee) if the student has obtained the written approval of the dean (or a designated representative) of the college or school.

## Fees Included Within Tuition

The tuition and fees assessed by the University include a nominal charge for parking and other transportation-related services, information technology services, the health referral service to the Henry Ford Hospital-Fairlane Clinic, facilities debt service, and support for student activities and organizations.

## Exemption From Payment Of Fees

No exemption from the payment of fees shall be granted. Failure to fulfill financial obligations to the University may result in disciplinary action, including the withholding of degrees and transcripts.

## New Student Fee

The New Student Fee of \$75.00 is charged to all new incoming degree-seeking students at the time of registration. The fee will be automatically posted to the student's account. This fee covers operational expenses required to deliver high-quality orientation programming for students. It also includes the administration of placement exams, regardless of participation in these activities. The New Student Fee is non-refundable unless a student withdraws from all courses in his/her first term on or before the end of the drop/add period (the first two weeks of the term).

## **Tuition and Fees**

Students should obtain current tuition and fee information from the Office of the Registrar's Tuition & Fees webpage, [umdearborn.edu/rr\\_tuition-fees](http://www.umdearborn.edu/rr_tuition-fees) ([http://www.umdearborn.edu/rr\\_tuition-fees/](http://www.umdearborn.edu/rr_tuition-fees/)).

### **Additional Assessments**

Course levels 300 and above are assessed an additional amount per credit hour. For current tuition and fee information, students should consult the Office of Registrar's Tuition & Fees webpage, [umdearborn.edu/rr\\_tuition-fees](http://www.umdearborn.edu/rr_tuition-fees) ([http://www.umdearborn.edu/rr\\_tuition-fees/](http://www.umdearborn.edu/rr_tuition-fees/)).

### **Special Tuition and Fee Adjustments**

The Registrar and the Provost for Academic Affairs are authorized to make adjustments in the application of the policy stated above when, in their judgment, unusual circumstances warrant such action. Circumstances that may warrant special consideration include the death or serious illness of the student. The student who wishes to have his/her case reviewed must petition and submit documentation to the Office of the Registrar, Room 1169, University Center, either in person, email or by mail. It is the responsibility of the student to make sure that the required documents are submitted.

Except in rare and unusual circumstances, petitions will not be accepted after the last day of classes for the term concerned. Additionally, petitions will not be accepted once an account has been turned over for collection.